

# BIDHANNAGAR COLLEGE

Govt. of West Bengal  
EB-2, Sector-I, Salt Lake  
Kolkata- 700064  
Phone: (033) 2337-4761, 2337-4782  
E-mail: principal.bnckol@gmail.com



# বিধাননগর কলেজ

পশ্চিমবঙ্গ সরকার  
ইবি-২, সেক্টর-১, সল্ট লেক  
কলকাতা- ৭০০০৬৪  
দূরভাষ- (০৩৩) ২৩৩৭-৪৭৬১,  
(০৩৩) ২৩৩৭-৪৭৮২

Memo No.:

## TENDER NOTICE

Date:

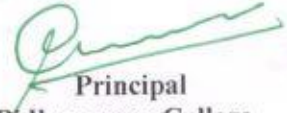
No.: 14/2A

Date: 17/01/2024

Sealed Quotations are invited from the reputed Registered Companies/ Organizations/ Publishers/ Agencies/ Suppliers for purchase of Books, different chemicals ( Rate Quotations for all reputed companies), glass/ Plastic ware supply (Rate Quotations for all reputed companies) and repairmen of computer accessories, Annual maintenance Contract (AMC of Computers/ Desktop/ Printers/ CCTV/ Photocopier ( Canon, HP, Richo, Toshiba) etc. Supply of Zoological, Botanical Specimens, Office Contingency, Repairment of furnitures, maintenance of water cooler and purifier, computerization of library activities: maintenance of library management software along with retro-conversion work; annual maintenance of sophisticated instruments and machineries for different departments; Fire extinguishers, various office and different Laboratory contingency materials, etc. by the Principal, Bidhannagar College, EB-2. Sector I, Salt Lake, Kolkata 700064.

Detail Terms and Conditions etc. are as follow:

1. Last date of receiving sealed envelope at the Office of the Principal, Bidhannagar College is **03.02.2024** and date of opening of quotation is **06.02.2024**.
2. Typed quotations/ Tenders without seal will not be entertained.
3. All quotations to be valid up to **31.03.2025**.
4. Purchase of different items is subject to the availability of Government Fund.
5. **Photocopy of PAN Card in the name of the organization or proprietor, Copy of Income Tax return for the current assessment year, GST Certificate with copy of current return and copy of company registration certificate, updated trade license from local authority should be enclosed. In case, the PAN Card is in the name of the proprietor, copy of the certificate from the proper authority regarding proprietorship should also be enclosed.**
6. Quotations/ Tenders should be given serially strictly according to our quotation number under separate head.
7. Clear mention of Percentage of Commission for Local, National, and International Publication (In case of Books) should be there in the quotation submitted by the Agencies. Selection will be made on the basis of greater percentage of commission on each category of publication (Separately for both Bengali and English).
8. In case of inability of the Agency selected as L1 for supply of the ordered item within fifteen (15) days from the order, the order may be cancelled and it will be given to the next to L1. Therefore the agency should provide in written priory about the unavailability of the item or so.
9. Items without mentioning the name of company/ make & model no. (If applicable) will not be entertained.
10. Proper Challan (3 copies) and Tax invoices (3 copies) are to be produced for payment as per date mentioned in the order form.
11. Payment of bills will be made as per Govt. rules.
12. Any ambiguity in the Quotation/ Tender will be automatically cancelled.
13. Only Quotation/ Tender as per specification mentioned in the list will be entertained.
14. The College authority has all right to cancel the whole process of Tender at any stage.

  
Principal  
Bidhannagar College  
Principal  
Bidhannagar College  
Salt Lake, Kol-64